

SAMPLE COMPLETED OCI APPLICATION



Embassy of India Doha

4156680662

OCI Registration Form

FORM XIX (See Rule 25B)

Application for registration as an Overseas Citizen of India under section 7A of the Citizenship Act, 1955

Affix your photo
of size 50X50mm
Approx

Attach your passport size
photo here

Signature >



QATS07635N16

Personal Particulars (As in Passport)

1. Surname	HAMAD HASSAN		
2. Given Name	ABDUL		
3. Previous Name			
4. Sex	MALE	5. Date of Birth	01-JAN-1980
6. Country(Birth)	QATAR	7. State (Birth)	NA
8. Place of Birth	DOHA		
9. Marital Status	MARRIED		
10. Nationality	QATAR		
11. Visible Distinguishing Mark	SCAR ON RIGHT CHEEK		

Family Details

12. Father Name	HAMAD HASSAN		
13. Father Nationality	QATAR		
14. Mother Name	NOOR BEGUM		
15. Mother Nationality	QATAR		
16. Spouse Name	JAMEELA		
17. Spouse Nationality	QATAR		
18. Spouse Passport No	987654321	19. Spouse Passport Issue Date	01-JUL-2014
20. Spouse Passport Issue Place	DOHA		

Passport Details

21. Passport No	123456789	22. Date Of Issue	01-JUL-2014
23. Place of Issue	DOHA		

Occupation Details

24. Occupation	BUSINESS		
25. Employer Address	EMPLOYER NAME DOHA		

Applicant's Contact Details

26. Present Address	123 YOUR STREET, DOHA		
27. Email	abdul.hamad@gmail.com	28. Phone No	555 123 4567

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2016/ OCI/ 0030261

OCI Application Tracking
Number

Part B (Other Details Of Applicant(s))

29. Have you/any member of your family applied for OCI Registration earlier? No
30. Whether the applicant(s) sought asylum before applying for present citizenship? No
31. Whether the applicant(s) had ever been citizen of Pakistan or Bangladesh at any time? No
32. Whether either of parents or grandparents or great-grandparents of applicant(s) had ever been citizen of Pakistan or Bangladesh at any time? No
33. Whether the applicant(s) (other than minor child/children) has worked / is working in Armed Forces/Para-military/Police/security/intelligence organizations? No

34. Date and method of acquisition of present nationality

Applicant Name	Acquisition Method	Acquisition Date	Previous Nationality
ABDUL HAMAD HASSAN	BY BIRTH	01-JAN-1980	NA

35. Details of Family Members who are staying in India,if any

Sr No	Name	Present Address	Relationship/Age
1	ABDULLA	123 RING ROAD, NEW DELHI	UNCLE/40

36. Details of Criminal Proceedings against the applicant(s),if any, anywhere.

Applicant(s) Name	Date Of Incidence	Place Of Incidence	Nature Of Incidence	Outcome
ABDUL HAMAD HASSAN	NA	NA	NA	NA

37. I/We do solemnly and sincerely declare that the foregoing particulars stated on this application are true ,and I/We make ths solemn declaration conscientiously believing the same to be true.

Date

Place Signature

Use a Thumbprint if application is for a minor child that is unable to sign

**** Application for Minor(s)**

I am a parent/guardian of to whom the foregoing particulars relate. I hereby apply on behalf of my/the child (children) for his/her/their registration as an Overseas Citizen(s) of India.

Date

Signature of Father/Guardian

Signature of Mother/Guardian

** To be filled only for minor applicant(s)

Signature of both parents is mandatory for a minor

Instructions For Filling Application Form

Valid PIO card of the applicant.

1. Please write/print fields in BLOCK LETTERS.
2. A person who has not attained the age of 18 years is considered as minor. In case of minor who cannot sign, his/her left thumb impression may be placed in the signature box. Parents should not sign in behalf of the children.
3. Signature/Thumb impression should be confined in the prescribed box. In case of minor applicants, parent should NOT sign in the box.
4. Photograph to be affixed on the application should be a square shape of size not less than 51*51mm (with 80% coverage of face). It should have plain light color background (not white) without the border with front view of person's head and shoulders showing the full face in middle of the photograph. It should not be stapled and not have any signature.
Photographs that do not conform to these standards will be rejected and may cause a delay in processing the applications. Please see standards of acceptable photographs as Photo Link.

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5. If there are any objections while processing the applications, the same will be displayed on the Online Status Enquiry. Please follow the instructions and send requisite documents to the Indian Mission/ Office where you have applied quoting the File (or Acknowledgement) Number.
6. After successful registration , copy of Part A and Part B with an online registration number will be printed. Application form on Parts A and B, complete in all respects, along with all relevant enclosures may be submitted to the appropriate office.

7. Enclosures to be attached with the application:

I. In case of applications for registration as Overseas Citizen of India Cardholder in lieu of PIO card, only copies of the following documents to be attached:-

1. Valid passport of the applicant
2. Valid PIO card of the applicant.

No registration fee is payable for registration as OCI Cardholder in lieu of PIO Card. However, postage charges and service fee wherever applicable will be payable by the applicant.

II. In case of fresh applications for registration as OCI Cardholder, following documents to be attached:-

- (A) Proof of present citizenship – Copy of present valid passport (applicable in all cases), with validity of minimum 6 months at the time of submission of application.
- (B) In case application is submitted in India, copy of any type of Visa (other than Missionary Visa and Mountaineering Visa)/ Residential Permit with 3 months validity as on the date of application.
- (C) Evidence of self or parents or grandparents or great grandparents being a citizen of India at the time of, or at any time after the commencement of the Constitution i.e. 26.01.1950 or being

eligible to become a citizen of India at the time of commencement of the Constitution i.e. 26.01.1950 or belonging to a territory that became part of India after 15th August, 1947:-

These could be:

- (a) Copy of the Indian Passport; or
 - (b) Copy of the Domicile Certificate issued by the Competent Authority; or
 - (c) Copy of Nativity Certificate from the Competent Authority; or
 - (d) OCI Card/ PIO card of parents/ spouse along with the base papers/ documents upon which the OCI/ PIO card was issued; or
 - (e) Any other proof substantiating the request. Usually applicants are able to submit a certificate of residence or place of birth of self/parents/grandparents from First Class Magistrate/District Magistrate (DM) of the concerned place.
- (D)** Evidence of relationship as parent/grandparent/ great grandparent, if their Indian origin is claimed as basis for registration as OCI Cardholder: The document of relationship could be "Birth Certificate" issued from competent authority mentioning both parents' name. In case the birth certificate is issued by a foreign authority, it is to be Apostled or endorsed by the concerned Indian Mission abroad
- (E)** In case of minor child whose both parents are citizens of India or one of the parents is a citizen of India:
- (a) Copy of child's birth certificate
 - (b) Copy of Indian passport of the parents / one of the parents or copy of the Domicile Certificate or Nativity Certificate issued by the Competent Authority in respect of the parents/ one of the parents or any other proof substantiating the status of the parents/ one of the parents as being Indian citizen(s).
 - (c) If the parents are divorced, court order of dissolution of marriage, which specifically mentions that the legal custody of the child is with the parent who is applying for the OCI card.
- (F)** Evidence as spouse of foreign origin of a citizen of India or spouse of foreign origin of an OCI Cardholder:
- (a) Registered marriage certificate; and
 - (b) In the case of spouse of an Indian citizen - Copy of the Indian Passport of the spouse or copy of the Domicile Certificate or Nativity Certificate issued by the Competent Authority in respect of the Indian spouse or any other proof substantiating the status of the spouse as being an Indian citizen.
 - (c) In the case of spouse of an OCI Cardholder - Copy of the present valid Passport of the spouse and copy of the OCI Card of the spouse and copies of the documents upon which the OCI Card was issued to the spouse.
- (G)**
- (a) In case of applications submitted to the Indian Mission/ Post abroad, OCI registration fee of US\$ 275 for each applicant in local currency to be paid by way of Demand Draft (till online payment facility is introduced).
 - (b) In case of applications submitted in India, a fee of Rs.15,000/- by way of Demand Draft drawn in favour of "Pay and Accounts Officer (Secretariat), Ministry of Home Affairs" payable at New Delhi (till online payment facility is introduced).

8. The documents enclosed with the application should be self attested.
9. This form when completed should be submitted in **original along with photograph, signature and requisite documents.**
- I. In India to the Foreigners Regional Registration Officer (FRRO), Mumbai, Kolkata, Delhi, Amritsar, Chennai, Hyderabad, Bangalore, Lucknow, Kochi, Kozhikode, Thiruvananthapuram (Trivandrum) and Goa.
 - II. Outside India, to the Indian Mission/Post having jurisdiction over the country of which the applicant is a citizen or if he/she is not living the country of his/her citizenship, to the Indian Mission/Post having jurisdiction over the country of which the applicant is ordinarily resident
10. After receipt of application in concerned office, a File (or Acknowledgement) Number would be issued to the applicant by way of acknowledgement
11. **The applicant can verify the status of his/her application online by quoting the online Registration Number or File (or Acknowledgement) Number.**
12. Please contact Mission/Office where you have applied for OCI registration after 10 days from the date of dispatch of documents from Delhi or any day after receipt of documents at the Mission/Office whichever is earlier. Please produce your passports(s) and PIO card, if applicable, in person/through authorized person for affixing OCI visa sticker and issuance of registration certificate. In case of applications filed in India with FRRO, applicants should go to the FRRO office in person/through authorized person.
13. For collection of OCI document, the applicant is required to be present at the concerned Indian Mission / FRRO Office in person or he/she can send a duly authorized person, along with his/her passport & PIO card (if any) and the original documents for which self-attested copies were attached at the time of submitting application, for verification purposes.
14. **Please check that all fields in the form are filled in and all necessary enclosures are attached before submission of the form to Indian Mission/Post abroad or FRRO in India.**
15. **Concealment of any material fact or false representation etc. will lead to cancellation of registration as Overseas Citizen of India (Please refer to section 7D of the Citizenship Act, 1955).**
- A. For Re-print this application, visit : <https://passport.gov.in/oci>
 - B. For status Enquiry about your application, visit : <https://passport.gov.in/oci>